

ORIENTATION AND TRAINING OF BOARD MEMBERS

Orientation of New Board Members

The Superintendent shall prepare materials to introduce new Board members to the operating procedures of the District and the details of the curriculum.

Within the first year of taking office new Board members shall participate in New Jersey School Board Association (NJSBA) New Board Member Orientation which shall include training in instruction and program, personnel, fiscal management, operations and governance together with superintendent evaluation and New Jersey Quality Single Accountability System (NJQSAC). During each of the subsequent two years of their term, new Board members shall complete an additional training program in school governance.

Administrative code defines "newly elected or appointed Board member" as any board member who has never served as a member of either an elected or appointed school board. Any newly elected Board member who has non-continuous service on a New Jersey public school Board and has not taken the mandated New Jersey School Boards Association orientation during his/her previous term(s) is also considered a "newly elected or appointed Board member."

Harassment, Intimidation and Bullying

Within a year of election, re-election, re-appointment or appointment, all Board members shall complete an NJSBA training program on harassment, intimidation and bullying that includes the School District's statutory responsibilities. A Board member shall be required to complete the program only once.

Continuing Training

Within one year of re-election or re-appointment to the Board of Education, Board members shall complete an advanced training program that includes information on relevant changes to New Jersey school law as well as other information pertinent to their service.

Code of Ethics Training

The Board shall ensure that all members of the Board receive and review a copy of the Code of Ethics for School Board Members. Each Board member shall sign an acknowledgement that he/she has received and read it. Training as required by the administrative code shall be scheduled to familiarize Board members with the contents and requirements of the Code of Ethics.

Inservice Development

State, regional and national workshops, conventions, conferences and seminars developed by associations such as the New Jersey School Boards Association, the National School Boards Association, the New Jersey Association of School Administrators, etc., provide unique opportunities for Board members to broaden their understanding of their responsibilities, learn new tools and techniques for coping with them, and keep up to date on educational trends.

Therefore, the Board recommends that, in addition to sending the mandated delegate to the New Jersey School Boards Association's Delegate Assemblies, the Board send representatives to such educational conferences, workshops, conventions and seminars as it shall decide upon each year. A maximum of three (3) members may attend any such function held out-of-state.

ORIENTATION AND TRAINING OF BOARD MEMBERS (continued)**Expenses**

Policy and regulation 9250 Expenses which details travel arrangements, reimbursement requirements and other necessities for all Board member travel and conference attendance shall apply in every case. Sufficient funds shall be allocated to reimburse Board members for attending mandated training.

Legal References: N.J.S.A. 18A:6-45
 through -50
 N.J.S.A. 18A:11-1
 N.J.S.A. 18A:12-24.1
 N.J.S.A. 18A:12-33
 N.J.S.A. 18A:17-20.3

New Jersey School Boards Association established ...
 General mandatory powers and duties
 Code of Ethics for School Board Members
 Training program for new and sitting Board members
 Evaluation of superintendents; school Board training program
 Powers of Board (county vocational schools)

N.J.S.A. 18A:54-20

N.J.A.C. 6:3-1.3

Requirements for the Code of Ethics for school Board members and charter school Board of trustee members

N.J.A.C. 6:3-2.2

Annual evaluation of tenured and nontenured chief school administrators

N.J.A.C. 6A:28-1.2

Definitions

N.J.A.C. 6A:28-1.6

Board member training

Amended resolution of the School Ethics Commission (3/23/99)

Cross References: 1500 Relations between area, county, state, regional and national associations and the District
 *2131 Superintendent
 *5131 Conduct/Discipline
 5131.2 Harassment, Intimidation and bullying
 *9250 Expenses

*Indicates policy is included in the Critical Policy Reference Manual.

Key Words

Orientation and Training of Board Members, Board Member Orientation, Board Member Training, Ethics Training, NJQSAC training, Superintendent Evaluation Training, Harassment, Intimidation and Bullying

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